

## **Ottawa-Sandusky-Seneca Joint Solid Waste District**

### **Special Board of Directors Meeting Minutes 4-3-24**

The meeting of the OSS JSWMD Board of Directors was called to order by the Commissioner Coppeler at 10:00 A.M., held in person at the OSS Main Office, 1875, E. State St., Fremont. Present were Ottawa County Commissioners Mark Coppeler, Don Douglas, and Mark Stahl, Sandusky County Commissioners Scott Miller, Charles Schwochow and Russ Zimmerman, and Seneca County Commissioners Bill Frankart, and Tyler Shuff.

Also present were the following OSS SWD staff: Director Gary Baty and Communications Specialist Tim Hassinger.

Others at the meeting:

Albin Bauer representing Peters Kalail & Markakis LPA

Sheri Trusty representing Seneca County Commissioners

Julie Richards representing Seneca County General Health District

Bob Podach representing Seneca County General Health District

**OFFICER ASSIGNMENTS:** Commissioner Frankart motioned to nominate Commissioner Schwochow as the new chair of the OSS Solid Waste District Board. The nomination was seconded by Commissioner Douglas. No further discussion of that seat was made. For the seat of Vice Chair of the OSS Solid Waste District Board, Commissioner Frankart nominated Commissioner Douglas for the seat. This nomination was seconded by Commissioner Miller. No further discussions on that seat was made. For the seat of Secretary of the OSS Solid Waste District Board, Commissioner Shuff nominated Commissioner Frankart for the seat. This nomination was seconded by Commissioner Zimmerman. No further discussions on that seat was made. Motion to approve of the new board officers being Commissioner Schwochow as Chair, Commissioner Douglas as Vice Chair, and Commissioner Frankart as Secretary was made by Commissioner Stahl, seconded by Commissioner Shuff. Unanimous approval of those present was recorded for the motion. Motion approved. The new officers will take effect following this meeting.

**PREVIOUS MEETING MINUTES:** Minutes from previous Board of Directors meetings were presented. Motion to approve the 2-7-24 Board minutes was made by Commissioner Miller. Commissioner Miller's motion was seconded by Commissioner Frankart. Unanimous approval of those present was recorded for the motion. Motion approved.

**TREASURER'S REPORT:** Director Baty shared the Treasurer's Monthly Report for January and February. Beginning balance for January was \$4,098,781.49. Revenue for the month was \$212,008.53 with expenses totaling \$173,672.81. Ending balance for January was \$4,137,117.21. Beginning balance for February was \$4,137,117.21. Revenue for the month was \$206,055.67 with expenses totaling \$204,720.57. Ending balance for January was \$4,138,452.31. Motion to approve the Treasurer's Report was made by Commissioner Schwochow and seconded by Commissioner Miller. Unanimous approval of those present was recorded. Motion approved.

**5th GRADE BILLBOARD CONTEST WINNERS:** This year, a total of 757 entries from schools across the District were submitted.

**Winning designs from Ottawa County include the following students and their school:**

Charlotte Riedl– Danbury Local School District  
Kinsley Hofelich– Genoa Elementary School  
Olivia Keeton– Bataan Memorial Intermediate School

**Winning designs from Sandusky County include the following students and their school:**

Chinatsu Sato – Lutz Elementary School  
Jane Porter – Harvest Temple Christian Academy  
Savannah Francis– Bellevue Elementary School

**Winning designs from Seneca County include the following students and their school:**

Allie Orians – New Riegel Elementary School  
Lily Raber – Old Fort Elementary School  
Mara Massi – Calvert Catholic Schools

**1ST ROUND OF CFG:** The Grant Committee reviewed all submissions of the first round of the Competitive Funding Grant program and left their recommendations for the OSS Board to vote approval on. After review of the CFG applicants and the grades made by the Grant Committee, Commissioner Zimmerman made the motion to approve the funding for the City of Bellevue's grant at \$7,000. Commissioner Schwochow seconded the motion. Unanimous approval of those present was recorded. Motion approved. Motion to approve the funding of the CFG applicants as recommended by the Grant Committee with the aforementioned amendment to the funding for the City of Bellevue to stay within budget was made by Commissioner Miller, seconded by Commissioner Shuff. Unanimous approval of those present was recorded. Motion approved.

Approved funding for the 1st round of the CFG is as follows:

Grant Recipient	Description	Funds Requested	Grant Score
Put-in-Bay Township Parks	Applying for a new entrance sign and a recycle/garbage barrel container for the new preserve- Duff homestead and Bayfront Preserve.	\$5,627.00	69.6

Tiffin City Schools	Tiffin City Schools would like to replace their old trash cans with recycled content trash containers with lids for the stadium.	\$5,221.00	66.3
Village of Gibsonburg	The village has been working on transforming the formerly blighted area in downtown into a vibrant park area. They are requesting 6 recycled content benches for their project.	\$6,024.83	66.3
Bellevue Parks and Recreation	The Park District would like to replace old mulch with recycled tire mulch at Robert Peters Park playground.	\$10,000.00	66
Our Lady of Lourdes Parish	Are asking for a poly bench made from 100% recycled plastic milk jugs to go at Grotto Gardens and Station in Genoa that is visited by over 500 visitors a year.	\$450.00	65
Habitat for Humanity Ottawa County	Habitat needs to buy 100% recycled content plastic storage bins (158 of various sizes) to put items in when picking up and storing. They provide homes for low to medium income families to purchase by new construction or rehab existing homes. In 2024 they will be opening a store for the public to donate construction materials, appliances, furniture, and other home goods.	\$2,185.84	64.3

Hopewell Township	<p>They are applying for 6 new park benches for Meadowbrook Park made from 90% recycled plastic.</p> <p>The second part of the application is to fund a camera system for their OSS township recycling site to prevent misuse.</p>	\$5,175.00	64.3
NWOCYC	NWOCYC was formerly owned by Tiffin YMCA and was named Camp Pittenger in Seneca Township. They are looking to purchase 2 recycling containers to put outside of the dining hall.	\$1,362.00	61
Carroll Township	To create a boat shrink wrap recycling program with a partnership of Carroll Township and Ohio Clean Marinas Program. Shrink wrap would be collected and sent to CLI in Norwalk to be recycled in guard rail bumpers.	\$7,050.00	59.3
City of Bellevue	<p>The City has a consolidation location similar to the OSS township recycle drop off sites with 8 recycling dumpsters serviced by Rumpke.</p> <p>They are asking to assist in offsetting the cost of their program.</p>	<p>\$7,000</p> <p>(\$10,000 requested, \$7,000 provided per OSS budget)</p>	46

**LEGAL UPDATE - ALBIN BAUER:** Commissioner Miller made a motion to enter into executive session for allowance to discuss pending litigation, and asked that the OSS Director, Gary Baty, and hired legal advisor Albin Bauer join in executive session with the Board. Commissioner Miller's motion was seconded by Commissioner Douglas. Unanimous approval

of those present was recorded. Motion approved. Executive session began at 10:37. At 11:11, Commissioner Zimmerman made a motion to exit the executive session, the motion was seconded by Commissioner Frankart. Unanimous approval of those present was recorded. Motion approved. Executive session ended at 11:11.

**SUPPLEMENTAL APPROPRIATION:** Commissioner Stahl made a motion to approve supplemental appropriation to ACCT # 70000.520.100 titled Consultants for an addition of \$500,000.00 through the date of 12/31/24. This motion was seconded by Commissioner Shuff. Unanimous approval of those present was recorded. Motion approved

**SENECA COUNTY GENERAL HEALTH DISTRICT:** Seneca County Health District Commissioner, Julie Richards, and Seneca County Board of Health member, Bob Podach spoke on the current situation of landfill oversight in Seneca County, and the use of funding provided by the OSS SWMD. Commissioner Richards wished that the OSS Board would allow the funding that has already been allocated to the SCGHD for inspectors to have the terminology changed to be used for inspections of the landfill in Seneca County. This could help the SCGHD fund for lab testing samples taken during inspections, implementation of a 24/7 response call rotation of workers for weekend call line inspections, and supplementing inspections that cannot be done by SCGHD personnel to instead be done by hired consultants. Commissioner Miller asked what other revenue streams are taken by the SCGHD. Commissioner Richards said they have not been able to find any grants that would fit their need to fund oversight of the landfill and that currently most of their funding comes from their C&DD fund and that of the District. Commissioner Schwochow then asked what happens to fees associated with fines given to the landfill. Commissioner Richards said she was not certain on that, and that in her time with the SCGHD they have not fined the landfill for any of the violations they have found.

Additional needs that the SCGHD is looking for includes looking to buy or lease a truck for inspectors to be able to drive within the landfill property on. That inspectors are constantly being recorded by landfill employees and need to ride in landfill trucks driven by landfill employees so there is no privacy for inspectors to be able to make reports. Commissioners Stahl and Shuff mentioned that OSS recently purchased new trucks for operations and that it wouldn't be a bad idea to pass down one of the other OSS trucks no longer primarily used daily.

Attorney Albin Bauer brought up to the board that he had seen some of the latest landfill inspection reports made by the SCGHD and commended the detail made in the reports.

Commissioner Coppeler asked if any of the Seneca County Commissioners had shared the email he had sent amongst the OSS Board regarding trying to help Seneca County find more funding for the SCGHD with the Seneca County Board of Health. Commissioner Frankart said no they did not because it was not addressed to the Seneca Board of Health.

Upon discussion, it was agreed upon by the OSS Board that they are okay with changing the terminology of the \$100,000 that was already budgeted by The District to go to the SCGHD for landfill inspectors to be allowed for hiring consultants and other additional inspectors needed for inspections at the landfill. It was also discussed that it would not be a bad idea to pass down one of the older OSS trucks that has recently been replaced in the fleet to the SCGHD for inspectors to use when inspecting the landfill. Discussions on that will continue.

**ADJOURN:** Commissioner Stahl moved to adjourn at 12:00 P.M., seconded by Commissioner Zimmerman. Unanimous approval of those present was recorded. Motion approved.

**NEXT BOARD MEETING**

**June 2024, TBD.**